

**MINUTES**  
**VILLAGE OF LAKE PARK COUNCIL MEETING**  
**3801 LAKE PARK ROAD, LAKE PARK, NC**  
**REGULAR SESSION**  
**7 PM**

**June 9, 2020**

**ATTENDING:** Mayor David Cleveland  
Mayor Pro Tem Pam Jack  
Council Members: Bruce Barton, James Record, Jeremy Russell and Joe Scaldara  
Village Administrator: Cheri Clark  
Finance Officer: Cheryl Bennett  
Attorney: Ken Swain

**CALL TO ORDER:** Mayor David Cleveland called the June 9, 2020 Regular Session Council meeting to order.

**PUBLIC COMMENT:** There were no public comments.

**APPROVAL OF MINUTES:** Joe Scaldara made the motion to approve the May 12, 2020 Regular Session Council Minutes, May 21, 2020 Budget Workshop Minutes and the May 21, 2020 Closed Session Minutes as presented. Bruce Barton seconded the motion. Vote – Unanimous.

**CHANGES TO THE AGENDA:** Pam Jack made the motion to adopt the June 9, 2020 Council Meeting Agenda as presented. Jeremy Russell seconded the motion. Vote – Unanimous.

**SECURITY REPORT:** Deputy Williams shared that there were 9 alarm calls, 89 calls for service, 44 traffic stops, 2 improperly parked cars and 408 self-initiated calls.

Mayor David Cleveland shared that the radar trailer, radar sign and additional patrolling of Faith Church Road have had a positive impact in the reduction of speeders on Faith Church Road. Mayor David Cleveland also shared that he has sent NCDOT a letter requesting additional pedestrian crosswalk signage for the five crosswalks on Faith Church Road.

**2020-2021 BUDGET:** James Record made a motion to approve the Budget as presented for the 2020/2021 fiscal year. Bruce Barton seconded the motion. Vote – Unanimous. James Record made a motion to approve the Fee Schedule. Pam Jack seconded the motion. Vote – Unanimous. Jim Record made the motion to approve the 2020/2021 Budget Ordinance. Joe Scaldara seconded the motion. Vote – Unanimous.

**FINANCE OFFICER'S REPORT:** Cheryl Bennett shared that the Alcoholic Beverage Tax revenue came in at 99% but Investment Revenue (interest) is low.

	May 20	Jul '19 - May 20	YTD Budget	% of Budget
<b>General Fund</b>				
<b>Income</b>				
<b>Property Taxes</b>				
Ad valorem current year	176.15	600,845.75	595,058.00	101%
Utility ad valorem	0.00	6,563.62	7,215.00	91%
Motor vehicle tax	7,327.37	73,273.09	89,209.00	82%
Ad valorem prior years	97.93	7,748.81	2,000.00	387%
Penalties and interest	92.77	3,442.99	1,800.00	191%
<b>Total Property Taxes</b>	<b>7,694.22</b>	<b>691,874.26</b>	<b>695,282.00</b>	<b>100%</b>
<b>Other Taxes</b>				
Stormwater Fees- current year	0.00	62,720.00	62,137.00	101%
Stormwater fees - prior years	0.00	270.88	250.00	108%
<b>Total Other Taxes</b>	<b>0.00</b>	<b>62,990.88</b>	<b>62,387.00</b>	<b>101%</b>
<b>State Shared Revenues</b>				
Alcoholic Beverage Tax	15,965.40	15,965.40	16,200.00	99%
Sales and use tax	17,394.58	156,466.60	210,000.00	75%
Telecom. Sales Tax	0.00	788.88	1,700.00	46%
Elec. Sales Tax	0.00	49,675.84	102,000.00	49%
Video Prog. Sales Tax	0.00	8,744.35	19,000.00	46%
Piped Gas Sales Tax	0.00	3,503.91	7,100.00	49%
Solid Waste Disposal Tax	720.62	2,824.26	3,800.00	74%
<b>Total State Shared Revenues</b>	<b>34,080.60</b>	<b>237,969.24</b>	<b>359,800.00</b>	<b>66%</b>
<b>Parks &amp; Recreation Revenue</b>				
Program Fees-Fishing Licenses	392.00	2,136.00	1,500.00	142%
Facility Rentals	-125.00	4,084.00	3,000.00	136%
Daily swim fees	0.00	10,718.00	12,000.00	89%
Season pass pool fees	3,170.00	4,270.00	50,000.00	9%
<b>Total Parks &amp; Recreation Revenue</b>	<b>3,437.00</b>	<b>21,208.00</b>	<b>66,500.00</b>	<b>32%</b>
<b>Other revenues</b>				
Zoning Permits	150.00	1,060.00	1,500.00	71%
Approp. Fund Balance	0.00	0.00	45,986.00	0%
Civil Penalties	0.00	225.00	600.00	38%
Investment revenue	254.78	7,313.71	8,000.00	91%
Miscellaneous	-84.32	18,152.82	22,360.00	81%
<b>Total Other revenues</b>	<b>320.46</b>	<b>26,751.53</b>	<b>78,446.00</b>	<b>34%</b>
<b>Total Income</b>	<b>45,532.28</b>	<b>1,040,793.91</b>	<b>1,262,415.00</b>	<b>82%</b>
<b>Expense</b>				
<b>General Government</b>				
<b>Other Expenditures</b>				
Economic Development	0.00	0.00	0.00	0%

Contingency	0.00	0.00	3,000.00	0%
<b>Stormwater Expense</b>				
Advertising	0.00	0.00	100.00	0%
Dues and Permits	0.00	750.00	750.00	100%
Prof. Fees - Engineering	5,455.61	8,715.61	18,000.00	48%
Repairs & Maint. Services	1,682.44	15,210.10	43,537.00	35%
<b>Total Stormwater Expense</b>	<b>7,138.05</b>	<b>24,675.71</b>	<b>62,387.00</b>	<b>40%</b>
<b>Total Other Expenditures</b>	<b>7,138.05</b>	<b>24,675.71</b>	<b>65,387.00</b>	<b>38%</b>
<b>Planning and Zoning</b>				
Zoning Admin. Services	1,132.66	12,459.26	13,592.00	92%
Code Enforcement Services	0.00	0.00	600.00	0%
Consulting Fees	0.00	206.25	4,000.00	5%
Supplies	0.00	0.00	300.00	0%
Training	0.00	710.00	800.00	89%
<b>Total Planning and Zoning</b>	<b>1,132.66</b>	<b>13,375.51</b>	<b>19,292.00</b>	<b>69%</b>
<b>Gen. Govt. Personal Services</b>				
Adm Assistant	1,092.00	11,451.39	13,650.00	84%
Clerk/Tax Collector	5,960.34	65,563.74	71,524.00	92%
Council	0.00	8,521.01	12,806.00	67%
Finance Officer	1,574.75	17,322.25	18,897.00	92%
Mayor	0.00	3,939.75	5,253.00	75%
Payroll Expenses	746.61	9,165.75	10,400.00	88%
<b>Total Gen. Govt. Personal Services</b>	<b>9,373.70</b>	<b>115,963.89</b>	<b>132,530.00</b>	<b>88%</b>
<b>Professional Fees</b>				
Auditing Services	0.00	4,620.00	4,820.00	96%
Legal Services	0.00	10,928.00	18,000.00	61%
<b>Total Professional Fees</b>	<b>0.00</b>	<b>15,548.00</b>	<b>22,820.00</b>	<b>68%</b>
<b>Supplies and Materials</b>				
Office	1,584.68	4,936.24	7,100.00	70%
<b>Total Supplies and Materials</b>	<b>1,584.68</b>	<b>4,936.24</b>	<b>7,100.00</b>	<b>70%</b>
<b>Services</b>				
Communications/Newsletter	301.56	2,241.42	4,900.00	46%
Advertising	0.00	124.38	400.00	31%
Membership and dues	0.00	5,197.00	5,400.00	96%
Bank charges	40.18	567.92	950.00	60%
Elections	0.00	2,992.02	3,110.00	96%
Insurance/bonds	0.00	9,339.21	9,931.00	94%
Miscellaneous oper. exp.	0.00	432.88	500.00	87%
Website/flyers	0.00	1,300.00	1,500.00	87%
Postage	220.00	647.70	800.00	81%
Property Tax	0.00	247.30	400.00	62%
Tax collection	249.30	2,349.78	2,600.00	90%

Telephone	969.81	5,633.98	5,900.00	95%
Training	0.00	43.11	400.00	11%
Travel	37.40	759.14	1,200.00	63%
<b>Total Services</b>	<b>1,818.25</b>	<b>31,875.84</b>	<b>37,991.00</b>	<b>84%</b>
<b>Capital Outlay</b>				
Furniture/Office	3,439.18	3,439.18	7,000.00	49%
Sidewalk repairs	2,075.00	2,075.00	15,000.00	14%
<b>Total Capital Outlay</b>	<b>5,514.18</b>	<b>5,514.18</b>	<b>22,000.00</b>	<b>25%</b>
<b>Total General Government</b>	<b>26,561.52</b>	<b>211,889.37</b>	<b>307,120.00</b>	<b>69%</b>
<b>Parks &amp; Recreation</b>				
<b>Parks/Rec. Supplies &amp; Materials</b>				
Flags	0.00	847.48	3,500.00	24%
Janitorial /Cleaning Supplies	0.00	54.23	250.00	22%
Food/Provisions - events	0.00	944.26	3,500.00	27%
Pool Supplies	0.00	0.00	2,100.00	0%
<b>Total Parks/Rec. Supplies &amp; Materials</b>	<b>0.00</b>	<b>1,845.97</b>	<b>9,350.00</b>	<b>20%</b>
<b>Parks/Rec Services</b>				
Pool Attendant Salaries	0.00	0.00	0.00	0%
Pool management fee	14,387.50	43,327.00	57,550.00	75%
Pool Operations	0.00	3,297.29	7,100.00	46%
Comm. center maintenance	15,436.11	22,486.23	27,150.00	83%
Seasonal Decorations	375.00	14,230.21	16,500.00	86%
Events Services	600.00	4,006.00	4,000.00	100%
Water/Sewer	590.22	5,212.50	6,000.00	87%
Natural Gas	0.00	645.39	700.00	92%
<b>Total Parks/Rec Services</b>	<b>31,388.83</b>	<b>93,204.62</b>	<b>119,000.00</b>	<b>78%</b>
<b>Maintenance of Common Areas</b>				
Landscaping	12,967.96	144,247.56	155,615.00	93%
Park maintenance	5,152.44	40,802.22	60,750.00	67%
Pond maintenance	1,330.00	16,596.50	19,600.00	85%
Electric Maintenance	0.00	3,549.17	9,500.00	37%
Repairs of Common Areas	0.00	5,403.27	7,240.00	75%
<b>Total Maintenance of Common Areas</b>	<b>19,450.40</b>	<b>210,598.72</b>	<b>252,705.00</b>	<b>83%</b>
<b>Parks/Rec Capital Outlay</b>				
Reserve for Tennis Court	0.00	0.00	10,000.00	0%
Reserve for Playground	0.00	0.00	5,000.00	0%
Pool Lighting	250.00	8,355.34	25,000.00	33%
Benches, Tables etc.	0.00	1,371.60	2,000.00	69%
<b>Total Parks/Rec Capital Outlay</b>	<b>250.00</b>	<b>9,726.94</b>	<b>42,000.00</b>	<b>23%</b>
<b>Total Parks &amp; Recreation</b>	<b>51,089.23</b>	<b>315,376.25</b>	<b>423,055.00</b>	<b>75%</b>
<b>Public Services/Safety</b>				
CapitalOutlay-ADA parking space	7,750.00	7,750.00	10,000.00	78%



Electric bills	8,647.61	94,484.02	116,800.00	81%
Street Signs	0.00	2,453.20	7,500.00	33%
Waste Collection	16,556.68	166,009.66	199,740.00	83%
Law enforcement	49,544.82	198,179.28	198,200.00	100%
Total Public Services/Safety	82,499.11	468,876.16	532,240.00	88%
Total Expense	160,149.86	996,141.78	1,262,415.00	79%
Net General Fund	-	-	-	-
Powell	114,617.58	44,652.13	0.00	100%
Bill				
PB				
Income				
Interest - Powell Funds	0.00	2,474.65	800.00	309%
Powell Bill Revenue	0.00	95,252.41	96,050.00	99%
Total PB Income	0.00	97,727.06	96,850.00	101%
PB Expense				
Street Exp. - Powell Bill	0.00	759.20	96,850.00	1%
Total PB Expense	0.00	759.20	96,850.00	1%
Net PB				
Income	0.00	96,967.86	0.00	100%
Net Excess of Rev. over Exp.	114,617.58	141,619.99	0.00	100%

Mayor David Cleveland shared that while digging the footers for the pool lights, CPM had to dig through solid rock. There will be a \$1,300 overage charge for the footers. Jeremy Russell made a motion to move \$2,000 from Community Center Maintenance to Capital Outlay-Pool Lighting. James Record seconded the motion. Vote – Unanimous. James Record made a motion to approve an additional \$2,000 for Pool Lighting. Pam Jack seconded the motion. Vote – Unanimous.

**PARKS AND RECREATION:** Mayor David Cleveland shared that the re-plumbing of the Community Center has been completed. The Community Center repairs have also been completed. Pressure washing of the Lake Charles Fishing pier and the all of the playground equipment has been completed. The pool opened June 1<sup>st</sup> with restrictions. The Russell Park fountain lights have been installed.

P&R approved the removal of six trees by Kiker Tree Service - \$950.

P&R is requesting approval for 50 yards of playground mulch to be installed at Founders Park and Russell Park playgrounds - \$2,700. James Record made a motion to approve \$2,700 for playground mulch. Bruce Barton seconded the motion. Vote – Unanimous. P&R also requested approval for 25 yards of hardwood mulch for Veterans Pond - \$1,250. Joe Scaldara made a motion to approve \$1,250 for hardwood mulch. James Record seconded the motion. Vote – Unanimous.

An AED (defibrillator) unit costs around \$1,826 without extra batteries or pads. Mayor David Cleveland shared that money is available in Park Maintenance to purchase one if it is the pleasure of the Council. Council discussed the maintenance and liabilities of purchasing an

AED. Pam Jack made a motion to approve \$2,250 to purchase an AED and extra supplies. Jeremy Russell seconded the motion. Vote – Unanimous.

Captain Garrett Garland was the keynote speaker for the Village of Lake Park's seventh annual Memorial Day Ceremony. The Ceremony is posted on the Lake Park Facebook page.

To celebrate the Fourth of July, Lake Park will be hosting an ice cream social from 5 to 9 pm in Mathisen Square with music from 6 to 8 pm.

P&R approved Soccer Shots for the summer and fall. Soccer Shots uses the field in Founder's Park.

The OneBlood blood drive date is to be determined.

**STORMWATER:** Cheri Clark shared that four companies bid on the Lake Charles Shore Restoration project. Cameron's Inc. - \$51,800, Foster Lake & Pond Mgmt. - \$48,578, Lucas Lawn & Landscaping - \$37,770 and Sunbelt Utilities - \$215,900. James Record made the motion to approve Lucas Lawn & Landscaping to restore the Lake Charles shoreline. Bruce Barton seconded the motion. The restoration will be paid from the Stormwater Utility line item. Vote – Unanimous.

**PUBLIC SERVICES (Street, Waste Collection & Lighting):** Bruce Barton shared that Floyd's Veteran Concrete has the sidewalk repairs ready to pour weather permitting either Friday or Saturday.

James Record shared that waste collection is operating smoothly.

Joe Scaldara shared that Johnathan Baucom is coming to bury the cable for the Russell Park fountain - \$805. Joe Scaldara is also going to have Johnathan Baucom look the Obelisk lights and the Kite Girl lights.

**COMMUNICATION INFORMATION:** Pam Jack shared items to be included in the July newsletter: Street light outages, Pool update, Memorial Day Ceremony, Fourth of July, Budget, Garden Club, Safety tips, Lake Charles Shore Restoration, Pet Waste and Food Truck Fridays.

James Record made a motion to continue to close Meeting Street on Fridays from 4:30 to 7:30 for the Food Trucks through July 17<sup>th</sup>. Bruce Barton seconded the motion. Vote – Unanimous.

**COUNCIL COMMENTS:** Jeremy Russell shared that it is good to see everyone in person.

Joe Scaldara shared that it was great to see everyone and to do a live Council meeting. He also thanked the Union County Sheriff's Office for their support in trying to keep Lake Park a safe place for families.

Mayor David Cleveland shared that COVID 19 is on the rise in North Carolina in part due to a greater availability of testing. In Union County for the last 100 cases, the average age was 36

and 40% of the cases were Hispanic. The virus does not appear to have peaked in North Carolina. Mayor David Cleveland wished all the Dads a Happy Father's Day.

**ADJOURN:** James Record made the motion to adjourn. Bruce Barton seconded the motion.  
Vote – Unanimous.

Respectfully submitted,

  
Mayor David Cleveland

  
Village Administrator, Cheri Clark

